

# Training offer for your BUSINESS

SUCCESS

TEAMWORK

TRAINING

KNOWLEDGE

Essex Retrain, Retain,  
Gain Project 2021-23



## What's available?

### NEW FUNDING OFFER

We have secured funding to assist Essex, Thurrock and Southend businesses with upskilling staff with training to aid in succession planning, business recovery, improve skills and productivity, succession planning, experience and wealth of knowledge to potentially progress, enabling investment in new business entrants.



### BASIC SKILLS TO MANAGEMENT TRAINING

From essential, transferrable skills that are at the core of a thriving business through to accredited training and even Apprenticeships, we have 3 packages that will help an employee to develop as a person and as a valued member of your team.



Tailor-made training programmes are delivered to suit your business, with minimal impact on the workplace and could include:

- English
- Maths
- Digital Literacy
- Workplace Wellbeing & Resilience
- English for Speakers of Other Languages (ESOL) - Beginners

### VOCATIONAL QUALIFICATIONS

- Level 3 Teacher Training (post-16)
- Preparation for Construction Skills Certification Scheme (CSCS) Card
- Institute of Leadership and Management (ILM) Units at Level 2 or 3



### INCLUSIVE TRAINING

We also run programmes to support specific groups, including women looking to upskill, progress or wanting to explore a change in career. Also, over-50s and ex-services living with dyslexia or a disability (including mental health issues). We can also provide support for employees moving to a new business.

## Working together to support your business

ERRG is a joint-venture project to assist employed Essex, Thurrock and Southend Borough residents to upskill and improve their status in the job market, whilst boosting businesses' productivity and competitiveness as part of the pandemic recovery.

The following training delivery partners in this project will deliver free careers information, advice, guidance and training courses

- Thurrock Adult Community College
- ACL (Adult Community Learning) Essex
- Southend Adult Community College

**Together, we can help your business to retrain, retain and gain.**



*Click here to sign-up for a callback*

BUSINESS



☎ 07708 492839 or 01375 372476

🏠 [www.tacc.ac.uk/ERRG](http://www.tacc.ac.uk/ERRG)



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## 3 training packages

3 distinct training packages are available across Essex for your workforce (includes Thurrock and Southend unitary authorities). Free tailor-made training to support your business with retraining and retaining staff. The delivery partners can also offer progression into further funded programmes, such as qualifications from level 2 up to level 5 and even Apprenticeships.



### MANAGEMENT TRAINING

Professional Institute of Leadership and Management (ILM) programmes to support personal development, develop workplace skills and support staff progression. Tailor-made programmes with a choice of accredited units at Level 2 (online) or Level 3 (Blended Learning).



### ESSENTIAL SKILLS

We can offer a number of options to study Maths, English and Digital Skills, including remote delivery, contextualised to your sector. We offer a range of motivational courses to boost confidence and workplace wellbeing plus transferable skills sessions (eg. communication and team working)



### INCLUSIVE TRAINING

We also tailor make courses specifically to support specific groups including women (staying in business or moving to new business), over-50s staying in existing business, with a focus on those living with a learning difficulty (dyslexia) or disability - which could include mental health issues or, ex-services with a disability.





# ERRG Delivery Partners Supporting Your BUSINESS

## Essex Retrain, Retain, Gain Project 2021-23



The largest provider of Adult Education in Essex and the main Apprenticeship provider for Essex County Council. Employer-facing programmes are delivered to businesses and public sector organisations across the county and along its borders. We offer qualifications and wider programmes, such as apprenticeships at intermediate, advanced and higher levels in a range of occupations and sectors. Programmes are suitable for new entrants as well as existing staff that require new skills to support a promotion, change of job role or increased responsibility; or have been identified as requiring development in their current position. A large programme of creative and cultural learning is also available, including online.



Southend Adult Community College is part of Southend Borough Council. At the College there is a welcoming, safe and vibrant atmosphere and we are well positioned to be highly responsive to local employment opportunities as well as having a strong focus on social inclusion and open access for all local people. We offer a wide range of accredited provision, including maths and English Functional Skills and GCSE, English for Speakers of Other Languages (ESOL), Apprenticeships and vocational qualifications from Entry Level 1 – Level 5. Learners on accredited courses are empowered to achieve beyond the qualification in order to maximise employability opportunities, enrich lives and engage with others.



Thurrock Adult Community College is the adult education service for Thurrock Council. For almost 50 years, we have helped people to learn skills essential for the workplace, supporting them to get into work, upskill to improve their job prospects, retain employment or integrate into their respective communities. We work collaboratively with communities, employers and agencies to respond to changing needs, to contribute to the social and economic growth of the local area. Alongside our pandemic recovery focus to help residents retrain for their future with a wide range of qualification courses for beginners to Level 3, we also offer an extensive programme of personal development courses.

The partners have been assisted by the following organisations in the planning and delivery of the project:



# Next steps for your BUSINESS

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## 3 easy steps to join

- As the employer, you will have a two-way conversation with your employee around any training and development needs before providing them with ERRG contact details.
- The employee will book and attend a Careers Information, Advice and Guidance (IAG) session with one of our advisers to assist with the best choice of programme and what kind of support is required. We will also determine the employee's eligibility for funding.
- We will ask the employer and employee to complete enrolment and agreement documents prior to the programme starting. We then draw up plans and schedules for delivery and off we go!!



Sign up today  
Click or scan code



## Eligibility

ERRG is funded through European Social Fund and European Structural Investment Fund. All registrations must meet their eligibility rules:

- Adults aged 19 and over
- Meet ESFA eligibility on residency. Staff who live in devolved funding areas will not be eligible (this includes neighbouring London boroughs).

## Supporting your staff

**Learning Support and Guidance**  
If your employee has a disability, learning difficulty or long-term health condition, please advise at enrolment. While studying, there may be times when a little extra support is required. We understand this and will make all reasonable adjustments to help them gain the most from their learning experience and achieve their individual goals.

### Safeguarding

We all have the right to be, and feel safe, from all forms of abuse. Learner safety and wellbeing are important to us. All delivery partners have robust safeguarding processes in place that will be shared with learners once enrolled onto the programme.

### Equality, Diversity and Inclusion

The ERRG Joint Partners aim to provide all learners with the opportunity to fulfill their potential regardless of their age, race, ethnicity, culture, disability, religion, sexual orientation and gender. All Colleges' staff and learners are expected to treat all individuals or groups of individuals with understanding, courtesy, respect and maintain a safe and friendly learning environment at all times.

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