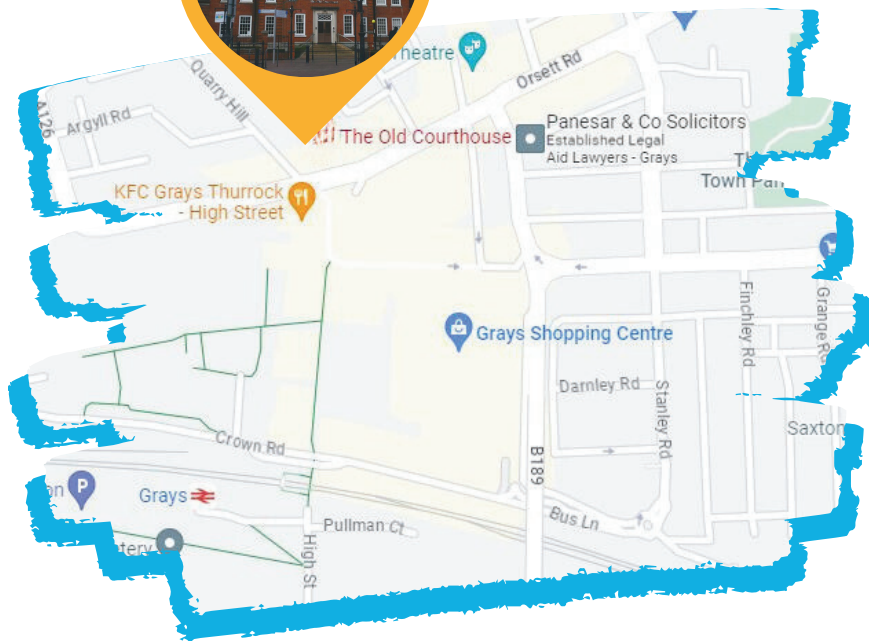




The Old Courthouse

Orsett Road | Grays | RM17 5DD



Start your learning journey with us...



www.tacc.ac.uk



TACC@Thurrock.gov.uk



01375 372476

Follow us on



LOVE²LEARN
WITH THURROCK ADULT
COMMUNITY COLLEGE

Inspiring futures through lifelong learning



01375 372476



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| | |
|----------------------|-------|
| Welcome | 2 |
| Support | 3 |
| Careers Advice | 4 |
| Eligibility & Fees | 5 |
| Tailored Learning | 6 |
| Family Learning | 7 |
| English, ESOL, maths | 8 |
| IT / Digital Skills | 9 |
| Skills for Work | 10-12 |
| Multiply | 13 |
| Jobs & Volunteering | 14-15 |

**INSPIRING
FUTURES
THROUGH
LIFELONG
LEARNING**

Welcome to our 2024 guide to upcoming courses, workshops and events at Thurrock Adult Community College (TACC).

Our main campus is located in Grays (The Old Courthouse) but we also deliver courses in Family Hubs, Libraries and other venues around the borough.

Whether you want to get qualified for work, improve your essential skills or look after you and/or your family's wellbeing we will help you find the right course for you.



Employer/Community Group?

Bespoke courses can be arranged for community groups of 8 or more learners at your venue.

Email your request to TACC@Thurrock.gov.uk



SUPPORT TO LEARN

We aim to help you succeed and understand there may be times when you need a little extra support to reach your goal.

Our Learner Experience Team work closely with your tutors to offer the support you need. Whether you have a learning difficulty or disability, we will always support you in a person-centered way. Examples of support available:

- Learning Support Assistant
- Specific Learning Disability Support e.g., Dyslexia, Dyspraxia and Dyscalculia
- Assistive equipment
- Mobility support
- Help with study skills
- Help with travel costs, course fees, childcare and equipment loans (subject to eligibility)

Give us a call or visit our website for details.

Information, Advice, Guidance and Careers Advice

If you are looking for work or wish to change careers, we offer free workshops on job searching, CV writing, interview tips and more.

| | | |
|-----------------|------------|---------------|
| CV & Job Skills | 25/01/2024 | 10:00 - 12:00 |
| CV Workshop | 17/01/2024 | 12:30 - 14:30 |
| CV Workshop | 14/02/2024 | 12:30 - 14:30 |
| CV Workshop | 13/03/2024 | 12:30 - 14:30 |

We also offer 1 to 1 support to our learners, with one of our friendly careers advisers.

Call 01375 372476 or **email TACC.IAG@thurrock.gov.uk** to book an appointment. Appointments can either be face-to-face, on the phone or virtual on TEAMS.

Eligibility and fees

Our courses are available to UK/ EU residents aged 19+.

We offer many free courses. English, maths and digital skills courses are free for everyone. ESOL and vocational qualification courses may be free for learners receiving state benefits or on a low income.

A Discretionary Learner Support Fund (DLSF) is also available for those in financial hardship for courses up to and including Level 2, to help with course fees and related costs, including childcare fees, travel and equipment loans.

Give us a call to speak to one of our friendly Learner Experience Team for details.



How to Enrol

Online at www.tacc.ac.uk

By phone, **call 01375 372476**
Mon to Fri, 9am to 4:30pm.



In person appointments -
If you are unable to enrol online or by phone you can make an appointment by emailing

TACC@thurrock.gov.uk.

Drop-in - visit us at the Old Courthouse and speak to our friendly Learner Experience Team.

Orsett Road | Grays | RM17 5DD

Tailored Learning Courses

New courses being added all the time! Here is a selection of courses - some may incur a fee but **many are free.**

To find out more, or enrol, visit our website www.tacc.ac.uk and use the course code in the search option. Or alternatively you can phone 01375 372476 or email TACC@thurrock.gov.uk.

| Code | Course Name | Start Date | End Date | From | To |
|----------|--------------------------------------|------------|------------|-------|-------|
| CL32301G | Public Speaking | 27/02/2024 | 05/03/2024 | 18:30 | 20:30 |
| CL62325A | Calming Craft: Card Making | 12/02/2024 | 12/02/2024 | 10:00 | 12:00 |
| CL62326G | Calming Craft: Collage | 15/02/2024 | 15/02/2024 | 09:30 | 11:30 |
| CL62327G | Calming Craft: Soothing Scrapbooking | 29/02/2024 | 28/03/2024 | 09:30 | 11:30 |
| CL62328T | Calming Craft: Soothing Scrapbooking | 27/02/2024 | 26/03/2024 | 10:00 | 12:00 |
| CL62329G | Good to be me | 27/02/2024 | 26/03/2024 | 12:30 | 14:30 |
| CL62332G | Yoga For Beginners | 01/03/2024 | 22/03/2024 | 11:15 | 12:30 |
| CL62333G | Yoga for Improvers | 01/03/2024 | 22/03/2024 | 12:45 | 14:00 |
| CL62334A | Calming Craft: Fabric Jewellery | 04/03/2024 | 04/03/2024 | 10:00 | 12:00 |
| CL62335G | Calming Craft: Soothing sketching | 14/03/2024 | 14/03/2024 | 09:30 | 11:30 |
| CL62336A | Calming craft: Pebble painting | 18/03/2024 | 18/03/2024 | 10:00 | 12:00 |
| CL62337T | Calming Craft: Flowerpot painting | 19/04/2024 | 19/04/2024 | 10:00 | 12:00 |
| CL62338G | Meditation And Mindfulness | 16/04/2024 | 14/05/2024 | 12:30 | 14:30 |
| CL62341G | Yoga For Beginners | 19/04/2024 | 24/05/2024 | 11:15 | 12:30 |
| CL62342G | Yoga for Improvers | 19/04/2024 | 24/05/2024 | 12:45 | 14:00 |
| CL62343T | Good to be me | 23/04/2024 | 21/05/2024 | 12:30 | 14:30 |
| CL62344A | Calming Craft: Soothing sketching | 22/04/2024 | 22/04/2024 | 10:00 | 12:00 |
| CL62345G | Calming Craft: Flowerpot painting | 02/05/2024 | 02/05/2024 | 09:30 | 11:30 |
| CL62346T | Calming Craft: Collage | 24/05/2024 | 24/05/2024 | 10:00 | 12:00 |
| CL62347A | Good to be me | 05/06/2024 | 03/07/2024 | 12:30 | 14:30 |
| CL62350G | Yoga For Beginners | 07/06/2024 | 05/07/2024 | 11:15 | 12:30 |
| CL62351G | Yoga for Improvers | 07/06/2024 | 05/07/2024 | 12:45 | 14:00 |
| CL62352T | Calming Craft: Fabric Jewellery | 14/06/2024 | 14/06/2024 | 10:00 | 12:00 |
| CL62353G | Calming craft: Pebble painting | 20/06/2024 | 20/06/2024 | 09:30 | 11:30 |
| CL72310G | Cake decorating: Flowers | 09/02/2024 | 09/02/2024 | 09:30 | 11:30 |
| CL72312T | Painting: Florals | 27/02/2024 | 26/03/2024 | 12:45 | 14:45 |
| CL72313A | Craft: Paper Flowers: Mother's Day | 26/02/2024 | 26/02/2024 | 10:00 | 12:00 |
| CL72315G | Craft: Paper Flowers: Mother's Day | 29/02/2024 | 29/02/2024 | 09:30 | 11:30 |
| CL72316T | Craft: Paper Flowers: Mother's Day | 08/03/2024 | 08/03/2024 | 10:00 | 12:00 |
| CL72317G | Craft: Easter Wreaths | 22/03/2024 | 22/03/2024 | 10:00 | 12:00 |
| CL72318G | Cake decorating: Spring | 19/04/2024 | 19/04/2024 | 09:30 | 11:30 |
| CL72319T | Crochet for beginners | 19/04/2024 | 17/05/2024 | 10:00 | 12:00 |

Family Learning Courses

New courses being added all the time! Here is a selection of courses, **all are free!**

To find out more, or enrol, visit our website www.tacc.ac.uk and use the course code in the search option. Or alternatively you can phone 01375 372476 or email TACC@thurrock.gov.uk.

| Code | Course Name | Start Date | End Date | From | To |
|----------|--|------------|------------|-------|-------|
| CL12306A | Paediatric First Aid Awareness | 07/02/2024 | 07/02/2024 | 12:30 | 14:30 |
| CL12307G | Paediatric First Aid Awareness | 18/04/2024 | 18/04/2024 | 18:30 | 20:30 |
| CL12308A | Paediatric First Aid Awareness | 10/07/2024 | 10/07/2024 | 12:30 | 14:30 |
| CL12323G | Paediatric First Aid Awareness | 13/02/2024 | 13/02/2024 | 18:30 | 20:30 |
| CL52307G | Promoting Positive Behaviour (0-11) | 06/02/2024 | 06/02/2024 | 18:30 | 20:30 |
| CL52308G | Aiding Your Anxious Child | 14/03/2024 | 14/03/2024 | 18:30 | 20:30 |
| CL52309A | Aiding Your Anxious Child | 27/03/2024 | 27/03/2024 | 12:30 | 14:30 |
| CL52311A | School Transitions: Ready for Big School | 01/05/2024 | 15/05/2024 | 12:00 | 14:00 |
| CL52312T | Promoting Positive Behaviour (0-11) | 14/05/2024 | 14/05/2024 | 10:00 | 12:00 |
| CL52314T | Aiding Your Anxious Child | 11/06/2024 | 11/06/2024 | 10:00 | 12:00 |
| CLF2324C | Number fun for little ones | 20/05/2024 | 20/05/2024 | 10:00 | 12:00 |

English, ESOL and Maths

We offer English for speakers of other languages (ESOL), English, and maths courses at all levels in a relaxed and supportive adult learning environment. Class sizes are small with an average of between 12 and 14 learners. Our aim is to help you gain confidence as well as qualifications and help you to get on a route to achieve your goals.

All our courses are part time and run over a duration of up to 17 weeks. New courses start in February, but you can enrol at any time throughout the year. The start and end times are school friendly enabling you to drop off or pick up children and evening classes are available.

Before starting your course, you will need to attend a skills scan to ensure you are joining the right course for you, prior qualifications will be taken into consideration where relevant.

We have skills scan dates available at different times during the year, please look at our website at www.tacc.ac.uk, email TACC@thurrock.gov.uk or phone 01375 372476 for available dates and times



Digital Skills

So much of our daily lives rely on us using computers and mobile technologies to access services and even work online. From shopping online, filling out online forms for GP appointments and so much more.

Would you like to brush up on your skills? Boost your confidence or upskill yourself ready for a career change? Would you like to maximise your chances of getting back into work or gaining a promotion?

Having these essential digital skills through our free courses will give you the confidence and skills to live, work and learn in the digital world. You have the option to take a nationally recognised qualification to put on your CV.

Before starting your course, you will need to attend a skills scan to ensure you are joining the right course for you.

We have skills scan dates available at different times during the year, please look at our website at www.tacc.ac.uk, email TACC@thurrock.gov.uk or phone 01375 372476 for available dates and times



Skills for Work

Having the right skills and qualifications is more important than ever in today's competitive job market. These courses are for you whether you are getting back into work, not sure what sector you want to work in, are employed and looking for promotion or just for personal development.

If you are interested and would like to know more or enrol on any of the courses below you will need to come into college to meet our friendly team of tutors and have a quick skills check so we can ensure we enrol you on the best course for you.

Courses enrolling now:

Health and Social care Level 1

Develop a basic knowledge of the adult social care sector.

Introduction to Childcare

To develop an understanding of how an early years setting works

Childcare Level 1

To develop a basic knowledge of childcare in the early years setting.

Childcare Level 2

To provide learners with an understanding of the knowledge and skills needed when working directly with children and young people in schools or a college environments.

Skills for Work - Continued

LSA Level 1

To develop an understanding of a teaching and learning environment in a school setting and how to support the well being of a child or young person.

Volunteering Level 1

This course will guide your through the benefits of volunteering and will help you evaluate and match your skills to specific volunteering roles.

Working in the business environment

To equip learners with the knowledge, understanding and skills required to work In the business sector.

AAT bookkeeping Level 1

To introduce learners to the role of a bookkeeper and the basic techniques needed to undertake simple bookkeeping activities.

Get that job Cv workshops

Discover the tips and tricks of CV writing to ensure your CV stands out from the crowd.

Get that job job searching

Make sure your ready to start searching for your perfect job.

Get that job interview prep (you got this!)

Learn key interview skills to boost your opportunity of getting that job.

Skills for Work - Continued

Introduction to Counselling

To develop an understanding of skills required to work in the counselling sector

Counselling Level 1

An introduction to counselling skills, to be able to develop your knowledge and understanding of counselling practice.

Suicide awareness Level 2

To develop your knowledge about suicide risk and understand how individuals may respond in challenging situations or circumstances.

Continuous Professional Development (CPD) courses

Emotional intelligence at work

Enhance self awareness and build better relationships

Work smarter with Excel with beginners

Learn the basics of Microsoft Excel

Work smarter with Excel with intermediate

Expand your knowledge of Excel functions to produce summary calculations.

Work smarter with Excel with advanced

Learn how to perform complex calculations

For more information on any skills for work course call 01375 372476 or book online at www.tacc.ac.uk.

Multiply is a government initiative designed to help people across England to improve their maths skills.

Thurrock Council is being funded over £1 million over 3 years to support this work. The College is leading on this project and has developed activities to engage people across the borough.

Employers can benefit from boosting their workforce's maths skills by working with the College to design bespoke programmes for their workforce – at no cost to them. In some cases, a financial incentive may be available.

People with higher level maths skills are more likely to be in employment, have higher wages and enjoy better wellbeing.

There are a whole range of FREE activities, events, workshops and short courses to help Thurrock residents and their families to:

- Increase wages
- Deal with the rising cost of living
- Support children with their schoolwork
- Improve wellbeing
- Give access to higher level qualifications or apprenticeships
- Progress in their careers

If you would like to know more, please contact multiply@Thurrock.gov.uk or phone 01375 372476

Recruitment & Careers at TACC

Tutors

When most people think about getting in to teaching, they think of schools, degrees and student debts. Adult education is different. Our courses are part time and start and finish to allow for school runs. No degree is needed, and the initial teacher training qualification can be completed within 12-13 weeks studying part time. See page 16 for more details.

The college funds this qualification for its teaching staff. We are always looking to increase the range of subjects we offer and grow our team of tutors. You may already have experience of teaching or training; have a hobby you would like to share with others or are interested in sharing your skills and knowledge from previous or current employment.

We'd like to hear from you if you have existing skills, or have a strong interest in the following areas:

English, Maths, ESOL, Health & Social Care, Teaching Assistants, Digital Skills, Leadership & Management, Floristry, Horticulture, Cooking, Food Safety, Paediatric First Aid, Emergency First Aid at Work (EFAW), Ukrainian, Adults with learning difficulties & disabilities.

Learning Support Assistants

Our Learning Support Assistants (LSAs) provide a vital role in supporting adult learners with additional needs whether that be a learning difficulty or disability or a health condition. LSAs support learners one-to-one or in a small group setting in class or online and work under the direction of the Tutor. Work is part time, flexible hours and allows for school runs. This role can be fulfilling and often is an ideal stepping stone to a career in teaching.

Volunteers

Volunteers are an essential part of TACC's vision to contribute to the skills and wellbeing in our community.

If you have some free time, don't feel quite ready to take on a paid role or would just like to find out what it's like working in an adult education setting, then volunteering is ideal for you!

Many of our volunteers progress into learning support or teaching roles and find the experience of volunteering really fulfilling.

For more information about career or volunteering opportunities with TACC, contact TACC.HR@thurrock.gov.uk or visit our website: www.tacc.ac.uk.