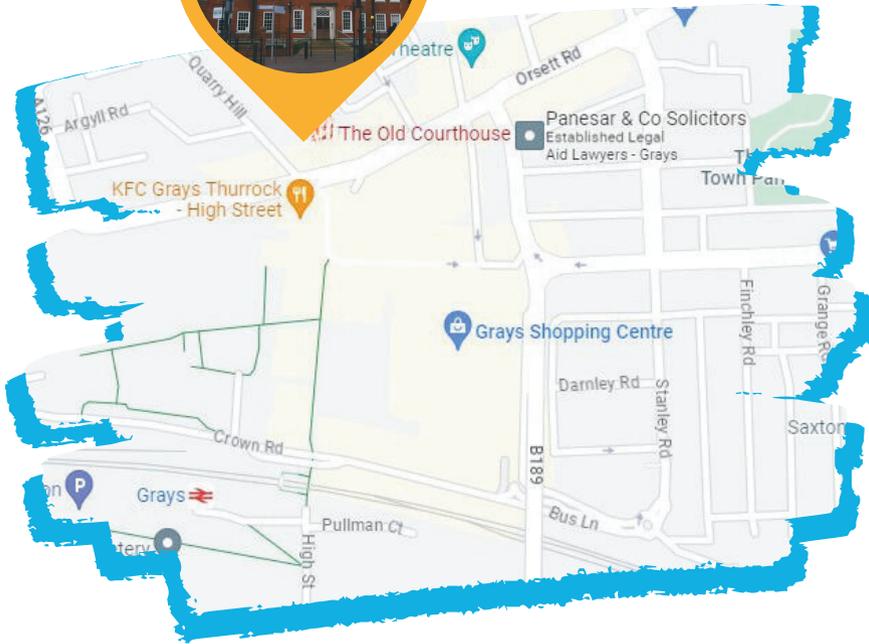




**The Old Courthouse**  
Orsett Road | Grays | RM17 5DD



**Start your learning journey with us...**

 [www.tacc.ac.uk](http://www.tacc.ac.uk)

 [TACC@Thurrock.gov.uk](mailto:TACC@Thurrock.gov.uk)

 01375 372476

**Follow us on**



**Thurrock Adult  
Community College**



**LOVE<sup>2</sup>LEARN  
WITH THURROCK ADULT  
COMMUNITY COLLEGE**

Inspiring futures through lifelong learning

 01375 372476

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**INSPIRING  
FUTURES  
THROUGH  
LIFELONG  
LEARNING**

**Welcome to our 2024 guide to upcoming courses, workshops and events at Thurrock Adult Community College (TACC).**

Our main campus is located in Grays (The Old Courthouse) but we also deliver courses in Family Hubs, Libraries and other venues around the borough.

Whether you want to get qualified for work, improve your essential skills or look after you and/or your family's wellbeing we will help you find the right course for you.



### **Employer/Community Group?**

Bespoke courses can be arranged for community groups of 8 or more learners at your venue.

Email your request to [TACC@Thurrock.gov.uk](mailto:TACC@Thurrock.gov.uk)



## **SUPPORT TO LEARN**

**We aim to help you succeed and understand there may be times when you need a little extra support to reach your goal.**

Our Learner Experience Team work closely with your tutors to offer the support you need. Whether you have a learning difficulty or disability, we will always support you in a person-centered way. Examples of support available:

- Learning Support Assistant
- Specific Learning Disability Support e.g., Dyslexia, Dyspraxia and Dyscalculia
- Assistive equipment
- Mobility support
- Help with study skills
- Help with travel costs, course fees, childcare and equipment loans (subject to eligibility)

**Give us a call or visit our website for details.**

# Information, Advice, Guidance and Careers Advice

If you are looking for work or wish to change careers, we offer free workshops on job searching, CV writing, interview tips and more.

CV & Job Skills	25/01/2024	10:00 - 12:00
CV Workshop	17/01/2024	12:30 - 14:30
CV Workshop	14/02/2024	12:30 - 14:30
CV Workshop	13/03/2024	12:30 - 14:30

We also offer 1 to 1 support to our learners, with one of our friendly careers advisers.

**Call 01375 372476** or **email TACC.IAG@thurrock.gov.uk** to book an appointment. Appointments can either be face-to-face, on the phone or virtual on TEAMS.

## Eligibility and fees

Our courses are available to UK/ EU residents aged 19+.

We offer many free courses. English, maths and digital skills courses are free for everyone. ESOL and vocational qualification courses may be free for learners receiving state benefits or on a low income.

A Discretionary Learner Support Fund (DLSF) is also available for those in financial hardship for courses up to and including Level 2, to help with course fees and related costs, including childcare fees, travel and equipment loans.

**Give us a call to speak to one of our friendly Learner Experience Team for details.**



## How to Enrol

Online at [www.tacc.ac.uk](http://www.tacc.ac.uk)

By phone, **call 01375 372476**  
Mon to Fri, 9am to 4:30pm.



**In person** appointments -  
If you are unable to enrol online or by phone you can make an appointment by emailing

[TACC@thurrock.gov.uk](mailto:TACC@thurrock.gov.uk).

**Drop-in** - visit us at the Old Courthouse and speak to our friendly Learner Experience Team.

**Orsett Road | Grays | RM17 5DD**

## Tailored Learning Courses

New courses being added all the time! Here is a selection of courses - some may incur a fee but **many are free.**

To find out more, or enrol, visit our website [www.tacc.ac.uk](http://www.tacc.ac.uk) and use the course code in the search option. Or alternatively you can phone 01375 372476 or email [TACC@thurrock.gov.uk](mailto:TACC@thurrock.gov.uk).

Code	Course Name	Start Date	End Date	From	To
CL32301G	Public Speaking	27/02/2024	05/03/2024	18:30	20:30
CL62325A	Calming Craft: Card Making	12/02/2024	12/02/2024	10:00	12:00
CL62326G	Calming Craft: Collage	15/02/2024	15/02/2024	09:30	11:30
CL62327G	Calming Craft: Soothing Scrapbooking	29/02/2024	28/03/2024	09:30	11:30
CL62328T	Calming Craft: Soothing Scrapbooking	27/02/2024	26/03/2024	10:00	12:00
CL62329G	Good to be me	27/02/2024	26/03/2024	12:30	14:30
CL62332G	Yoga For Beginners	01/03/2024	22/03/2024	11:15	12:30
CL62333G	Yoga for Improvers	01/03/2024	22/03/2024	12:45	14:00
CL62334A	Calming Craft: Fabric Jewellery	04/03/2024	04/03/2024	10:00	12:00
CL62335G	Calming Craft: Soothing sketching	14/03/2024	14/03/2024	09:30	11:30
CL62336A	Calming craft: Pebble painting	18/03/2024	18/03/2024	10:00	12:00
CL62337T	Calming Craft: Flowerpot painting	19/04/2024	19/04/2024	10:00	12:00
CL62338G	Meditation And Mindfulness	16/04/2024	14/05/2024	12:30	14:30
CL62341G	Yoga For Beginners	19/04/2024	24/05/2024	11:15	12:30
CL62342G	Yoga for Improvers	19/04/2024	24/05/2024	12:45	14:00
CL62343T	Good to be me	23/04/2024	21/05/2024	12:30	14:30
CL62344A	Calming Craft: Soothing sketching	22/04/2024	22/04/2024	10:00	12:00
CL62345G	Calming Craft: Flowerpot painting	02/05/2024	02/05/2024	09:30	11:30
CL62346T	Calming Craft: Collage	24/05/2024	24/05/2024	10:00	12:00
CL62347A	Good to be me	05/06/2024	03/07/2024	12:30	14:30
CL62350G	Yoga For Beginners	07/06/2024	05/07/2024	11:15	12:30
CL62351G	Yoga for Improvers	07/06/2024	05/07/2024	12:45	14:00
CL62352T	Calming Craft: Fabric Jewellery	14/06/2024	14/06/2024	10:00	12:00
CL62353G	Calming craft: Pebble painting	20/06/2024	20/06/2024	09:30	11:30
CL72310G	Cake decorating: Flowers	09/02/2024	09/02/2024	09:30	11:30
CL72312T	Painting: Florals	27/02/2024	26/03/2024	12:45	14:45
CL72313A	Craft: Paper Flowers: Mother's Day	26/02/2024	26/02/2024	10:00	12:00
CL72315G	Craft: Paper Flowers: Mother's Day	29/02/2024	29/02/2024	09:30	11:30
CL72316T	Craft: Paper Flowers: Mother's Day	08/03/2024	08/03/2024	10:00	12:00
CL72317G	Craft: Easter Wreaths	22/03/2024	22/03/2024	10:00	12:00
CL72318G	Cake decorating: Spring	19/04/2024	19/04/2024	09:30	11:30
CL72319T	Crochet for beginners	19/04/2024	17/05/2024	10:00	12:00

## Family Learning Courses

New courses being added all the time! Here is a selection of courses, **all are free!**

To find out more, or enrol, visit our website [www.tacc.ac.uk](http://www.tacc.ac.uk) and use the course code in the search option. Or alternatively you can phone 01375 372476 or email [TACC@thurrock.gov.uk](mailto:TACC@thurrock.gov.uk).

Code	Course Name	Start Date	End Date	From	To
CL12306A	Paediatric First Aid Awareness	07/02/2024	07/02/2024	12:30	14:30
CL12307G	Paediatric First Aid Awareness	18/04/2024	18/04/2024	18:30	20:30
CL12308A	Paediatric First Aid Awareness	10/07/2024	10/07/2024	12:30	14:30
CL12323G	Paediatric First Aid Awareness	13/02/2024	13/02/2024	18:30	20:30
CL52307G	Promoting Positive Behaviour (0-11)	06/02/2024	06/02/2024	18:30	20:30
CL52308G	Aiding Your Anxious Child	14/03/2024	14/03/2024	18:30	20:30
CL52309A	Aiding Your Anxious Child	27/03/2024	27/03/2024	12:30	14:30
CL52311A	School Transitions: Ready for Big School	01/05/2024	15/05/2024	12:00	14:00
CL52312T	Promoting Positive Behaviour (0-11)	14/05/2024	14/05/2024	10:00	12:00
CL52314T	Aiding Your Anxious Child	11/06/2024	11/06/2024	10:00	12:00
CLF2324C	Number fun for little ones	20/05/2024	20/05/2024	10:00	12:00

## English, ESOL and Maths

We offer English for speakers of other languages (ESOL), English, and maths courses at all levels in a relaxed and supportive adult learning environment. Class sizes are small with an average of between 12 and 14 learners. Our aim is to help you gain confidence as well as qualifications and help you to get on a route to achieve your goals.

All our courses are part time and run over a duration of up to 17 weeks. New courses start in February, but you can enrol at any time throughout the year. The start and end times are school friendly enabling you to drop off or pick up children and evening classes are available.

Before starting your course, you will need to attend a skills scan to ensure you are joining the right course for you, prior qualifications will be taken into consideration where relevant.

We have skills scan dates available at different times during the year, please look at our website at [www.tacc.ac.uk](http://www.tacc.ac.uk), email [TACC@thurrock.gov.uk](mailto:TACC@thurrock.gov.uk) or phone 01375 372476 for available dates and times



## Digital Skills

So much of our daily lives rely on us using computers and mobile technologies to access services and even work online. From shopping online, filling out online forms for GP appointments and so much more.

Would you like to brush up on your skills? Boost your confidence or upskill yourself ready for a career change? Would you like to maximise your chances of getting back into work or gaining a promotion?

Having these essential digital skills through our free courses will give you the confidence and skills to live, work and learn in the digital world. You have the option to take a nationally recognised qualification to put on your CV.

Before starting your course, you will need to attend a skills scan to ensure you are joining the right course for you.

We have skills scan dates available at different times during the year, please look at our website at [www.tacc.ac.uk](http://www.tacc.ac.uk), email [TACC@thurrock.gov.uk](mailto:TACC@thurrock.gov.uk) or phone 01375 372476 for available dates and times



## Skills for Work

Having the right skills and qualifications is more important than ever in today's competitive job market. These courses are for you whether you are getting back into work, not sure what sector you want to work in, are employed and looking for promotion or just for personal development.

If you are interested and would like to know more or enrol on any of the courses below you will need to come into college to meet our friendly team of tutors and have a quick skills check so we can ensure we enrol you on the best course for you.

### **Courses enrolling now:**

#### Health and Social care Level 1

Develop a basic knowledge of the adult social care sector.

#### Introduction to Childcare

To develop an understanding of how an early years setting works

#### Childcare Level 1

To develop a basic knowledge of childcare in the early years setting.

#### Childcare Level 2

To provide learners with an understanding of the knowledge and skills needed when working directly with children and young people in schools or a college environments.

## Skills for Work - Continued

#### LSA Level 1

To develop an understanding of a teaching and learning environment in a school setting and how to support the well being of a child or young person.

#### Volunteering Level 1

This course will guide your through the benefits of volunteering and will help you evaluate and match your skills to specific volunteering roles.

#### Working in the business environment

To equip learners with the knowledge, understanding and skills required to work In the business sector.

#### AAT bookkeeping Level 1

To introduce learners to the role of a bookkeeper and the basic techniques needed to undertake simple bookkeeping activities.

#### Get that job Cv workshops

Discover the tips and tricks of CV writing to ensure your CV stands out from the crowd.

#### Get that job job searching

Make sure your ready to start searching for your perfect job.

#### Get that job interview prep\_(you got this!).

Learn key interview skills to boost your opportunity of getting that job.

## Skills for Work - Continued

### Introduction to Counselling

To develop an understanding of skills required to work in the counselling sector

### Counselling Level 1

An introduction to counselling skills, to be able to develop your knowledge and understanding of counselling practice.

### Suicide awareness Level 2

To develop your knowledge about suicide risk and understand how individuals may respond in challenging situations or circumstances.

### **Continuous Professional Development (CPD) courses**

#### Emotional intelligence at work

Enhance self awareness and build better relationships

#### Work smarter with Excel with beginners

Learn the basics of Microsoft Excel

#### Work smarter with Excel with intermediate

Expand your knowledge of Excel functions to produce summary calculations.

#### Work smarter with Excel with advanced

Learn how to perform complex calculations

For more information on any skills for work course call 01375 372476 or book online at [www.tacc.ac.uk](http://www.tacc.ac.uk).

Multiply is a government initiative designed to help people across England to improve their maths skills.

Thurrock Council is being funded over £1 million over 3 years to support this work. The College is leading on this project and has developed activities to engage people across the borough.

Employers can benefit from boosting their workforce's maths skills by working with the College to design bespoke programmes for their workforce – at no cost to them. In some cases, a financial incentive may be available.

People with higher level maths skills are more likely to be in employment, have higher wages and enjoy better wellbeing.

There are a whole range of FREE activities, events, workshops and short courses to help Thurrock residents and their families to:

- Increase wages
- Deal with the rising cost of living
- Support children with their schoolwork
- Improve wellbeing
- Give access to higher level qualifications or apprenticeships
- Progress in their careers

If you would like to know more, please contact [multiply@Thurrock.gov.uk](mailto:multiply@Thurrock.gov.uk) or phone 01375 372476

# Recruitment & Careers at TACC

## Tutors

When most people think about getting in to teaching, they think of schools, degrees and student debts. Adult education is different. Our courses are part time and start and finish to allow for school runs. No degree is needed, and the initial teacher training qualification can be completed within 12-13 weeks studying part time. See page 16 for more details.

The college funds this qualification for its teaching staff. We are always looking to increase the range of subjects we offer and grow our team of tutors. You may already have experience of teaching or training; have a hobby you would like to share with others or are interested in sharing your skills and knowledge from previous or current employment.

We'd like to hear from you if you have existing skills, or have a strong interest in the following areas:

English, Maths, ESOL, Health & Social Care, Teaching Assistants, Digital Skills, Leadership & Management, Floristry, Horticulture, Cooking, Food Safety, Paediatric First Aid, Emergency First Aid at Work (EFAW), Ukrainian, Adults with learning difficulties & disabilities.

## Learning Support Assistants

Our Learning Support Assistants (LSAs) provide a vital role in supporting adult learners with additional needs whether that be a learning difficulty or disability or a health condition. LSAs support learners one-to-one or in a small group setting in class or online and work under the direction of the Tutor. Work is part time, flexible hours and allows for school runs. This role can be fulfilling and often is an ideal stepping stone to a career in teaching.

## Volunteers

Volunteers are an essential part of TACC's vision to contribute to the skills and wellbeing in our community.

If you have some free time, don't feel quite ready to take on a paid role or would just like to find out what it's like working in an adult education setting, then volunteering is ideal for you!

Many of our volunteers progress into learning support or teaching roles and find the experience of volunteering really fulfilling.

For more information about career or volunteering opportunities with TACC, contact [TACC.HR@thurrock.gov.uk](mailto:TACC.HR@thurrock.gov.uk) or visit our website: [www.tacc.ac.uk](http://www.tacc.ac.uk).